

1. Meeting Title: Advocating for the Installation of The Portland Loo. Welcome and Introduction (5 minutes)

- Facilitator: [Your Name/Role]
- Brief introductions of attendees and their roles.
- Purpose of the meeting: To discuss the potential benefits and feasibility of installing The Portland Loo in the community.

2. Overview of The Portland Loo (10 minutes)

• **Presentation Topics:**

- Description of The Portland Loo and its features (durable, easy to maintain, environmentally friendly).
- Cost-effectiveness and long-term savings for communities.
- Positive outcomes reported by other cities (e.g., decreased public urination/defecation, enhanced public hygiene).

3. Benefits to the Neighborhood (10 minutes)

• **Key Talking Points:**

- Supports public health by providing accessible restroom facilities.
- Keeps public spaces clean and safe for all residents.
- Encourages tourism and positive community interactions by improving amenities.
- Durable, secure design deters misuse and vandalism.

4. Location Options for the Portland Loo (10 minutes)

- Discuss potential sites for installation within the neighborhood.
- Considerations for accessibility, visibility, and proximity to high-traffic areas.

5. Funding and Community Support (10 minutes)

- Overview of funding options (grants, public-private partnerships, city funding).
- Role of the neighborhood association in advocating for the project.
- Opportunities for local fundraising or sponsorships.

6. Open Discussion and Feedback (15 minutes)

- Solicit questions, concerns, and suggestions from attendees.
- Address concerns about maintenance, safety, and costs.
- Brainstorm ideas for generating community support and awareness.

7. Next Steps (10 minutes)

- Identify action items, such as:
 - Forming a working group or task force to lead the project.
 - Scheduling follow-up meetings with city officials or advocacy groups.
 - Preparing a formal proposal to present to local government.
 - Assign responsibilities to attendees for follow-up tasks.

8. Adjournment (5 minutes)

- Recap key points discussed during the meeting.
- Confirm next meeting date (if needed).

- Thank attendees for their time and commitment to improving the community.